

Committee Attendance

Pete Muskens	Y	Barry James	A
Cathy Phillips	A	Greg Carman	A
John Coulter	Y	Stephen Ward	Y
Michael Nugent	Retired	Kathy Hill	Y
Phil Maynes	Y	Marci Katz	Y
Leone Thiele	Y		

1. Welcome and Apologies

The meeting was held face to face and by zoom, starting at 12:35 PM. Apologies from Barry, Cathy and Greg. Michael has resigned from the Committee due to personal and other community commitments. The Committee thanked him for his participation.

2. Minutes of previous meeting held 11 September 2021.

The Minutes of Meeting 7/ 2021 previously distributed, were confirmed by email on 19 September.

3. Governance**3.1 Operational plans and Proposals for 2021-22.**

The Draft operational plans were distributed out of session prior to the meeting for comment.

Goal 1. Maintain enhance and protect the Natural Environment.

Pete reported that additional requirements for volunteers on Parks Victoria land will lead to a focus on land managed by BCSC to be the main area of effort next year. Grant monies will be sought for contracted woody weed removal prior to planting. Also, maintenance of previous plantings will take place.

Goal 2. Preserve the Character of Cape Paterson through appropriate planning.

John reported that there has not been a release of the draft Statement of Planning Policy (SPP) However further work is underway on the Neighbourhood Character Study in which CPRRA is participating. This study may inform housing standards and footprints for future developments.

The Minister of Planning office provided a delegated departmental (DEWLP) response (1 October) to a letter from CPRRA which advises the draft is likely to be released in October (not yet released).

(The release of the SPP will likely lead to a recommencement of the C136 process. - note by Secretary).

Goal 3 Advocate for Infrastructure developments that enhance the livability of Cape Paterson.

Pete advised that he thought the Goal 3 coordinator should be a local resident as they are better able to monitor changing conditions. The priorities are currently listed as telecommunications, electrical supply, stormwater drainage and lighting. As views are not uniform on these issues (particularly lighting) a survey should be conducted to update/ reaffirm/establish the priorities as in the plan.

Ensuring that developer contributions to the community infrastructure are known and reviewed is also important.

Pete advised CPRRA has an influencing/advocating- not executive role on these infrastructure issues. One immediate matter that can be addressed is writing to the BCSC to request shelters at all bust stops in the township (Leone).

Goal 4. Identifying and enhancing those factors which contribute to the livability of Cape Paterson as a small coastal township.

Stephen advised that the Cape Experience event (20 February) is the major activity for next year. Other initiatives (Street parties, improved communication with the community) will follow. A review of the website design and maintenance is merited. The Council 21-25 strategy submission was made by Stephen in September and was one of three included as an appendix.

Subject to the comments above the Committee endorsed the Operational plans for 2021-22 and thanked Stephen for his coordination.

3.2 Annual General Meeting-

8 January (first preference) followed by 22 January. Kathy will try to book the Community Hall. Guest speakers will be approached.

4. Operational Goals Reports

4.1 Biodiversity- Pete also reported that the Gippsland Threatened Species Action Group has been formed and will investigate the genetic diversity of koalas in the region.

4.2 Planning:

4.2.1 DAL and Settlement Boundary- no change (see item 3.1 above).

4.2.3 Monitoring planning permit applications:

Given the extended absence of some ratepayers it was determined that the Committee should monitor planning permit applications for Cape Paterson. John will send the links to Pete and Kathy who will review regularly for new applications.

4.3 Working Bees-

Five people attended the working bee at Harmers Haven to pull sea spurge despite the weather. Promising signs of spurge elimination include a lack of flowering specimens. External experts from Melbourne University and Parks Victoria have commended the associations' progress in nearly eliminating the weed.

4.4 Infrastructure

4.4.1 Bay Beach/ Wonthaggi LSC-

A revised version of the Bay Beach Master Plan which is now 8 years old has been commissioned and paid for by the WLSC and will be released by them for public comment shortly.

4.4. Community Wellbeing-

4.4.1 Experience Cape

Stephen advised that the Experience Cape funding application, having been conditionally awarded, means that the event is being planned and permitted. The Committee endorsed:

Submission of the Funding agreement to BCSC.

Bridging funding as needed until the monies are reimbursed by the Council.

Stephen noted the support of the other organisations involved. Marci displayed the Event logo which was well received.

5 Other Business

5.1 Treasurer's report-

Leone had previously submitted the report and advised there were no issues. Accepted.

5.2 Website

Kathy thanked Greg for posting for past minutes on the site.

5.3 Domestic Animal Management Plan (DAMP).

Kathy advised that the DAMP has been released and that cats will need to stay on owners' property day and night (NB from July 1 /23). A feasibility study will take place in 2022 to look at options for management of dog waste. Link to the Plan: <https://d2n3eh1td3vwdm.cloudfront.net/general-downloads/Community-Health-and-Wellbeing/Animals/Domestic-Animal-Management-Plan-Adopted.pdf>

Next meeting:

The meeting closed at 2:25 PM. The next Committee meeting will be held on February 12, 2022, probably after the AGM. Venue and catering to be advised.